

**Borough of Carlisle**  
**Climate Action Committee**  
**Executive Committee Minutes**  
**June 7, 2022**  
**6:00 PM**

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Committee members present at the meeting: Joel Hicks, Karla Farrell, Tony Underwood, Mitch Shiles, Dave Sheridan and Sustainable Community & Economic Planning Director Jared Woolston. Others in attendance: Public Information Coordinator Stephanie Taylor, and Borough Secretary Joyce Stone.

**I. Call to Order:**

Joel Hicks called the meeting to order at 6:04 PM

**II. Meeting Minutes**

A. The Executive Committee voted 6-0 to approve the May 3, 2022 minutes. (Hicks/Shiles)

**III. Public Comment**

No public comment was heard.

**IV. Introductory Remarks:**

A. CAC Chair Comments

Councilor Hicks attended a meeting with a panel of Penn State practitioners and members of DEP to provide them with an update of the Climate Action Committee progress. He explained that the Borough is participating in a local climate action program that is sponsored with state energy program funds. Those overseeing the program have realized that there is a need to decide how to best assist smaller municipalities with the staff and students from universities and colleges.

Councilor Hicks shared the committee has started a data collection process to complete the local government operations inventory. The information to be collected is our energy consumption of and the building we own and the on-road and off-road fleets.

**V. Team/TF Lead Updates:**

A. Community Engagement:

Mitch Shiles noted the following public engagement programs will occur:

- June 8 - Workshop to discuss phase change materials that can be used for passive heat regulation at Professional Education and Empowerment Center (PEEC) on North Pitt Street
- June 8 – East Side Neighbors Group to discuss insulation and general climate action objectives.

Focus Groups will take place on the following dates at the PEEC on North Pitt Street.

- June 20 – Energy Efficient Transportation
- July 11 – Rental Housing
- August 8 – General Climate Action Objectives
- August 26 – Residential Electrification

**B. Pathways & Analytics:**

Tony Underwood is working on a monitoring template to use in tracking progress that he may be able to present to the committee at the next meeting. Mr. Hicks suggested a member of the Transportation Task Force be a part of the assessment monitoring.

**C. Energy Efficiency and Behavior Task Force:**

Karla Farrell stated her team is providing reviews of the white papers that were provided and they will provide feedback on the information. She will schedule a meeting with PPL to create a strategy for programing. The team discussed identifying a program for low income home owners and not just rental owners.

**D. Transportation Task Force:**

David Sheridan remarked that the task force met and created a list of objectives and potential projects. They plan to meet again to review potential EV projects and report back to the committee next month. Discussion ensued on the various projects and also the methods available for performing a utilization study of public parking lots methods.

**E. Decarbonization Task Force: Vacant****VI. Other EC member Updates**

Jared Woolston recommended considering a plan for the unintended consequences if the amount of electric vehicle trips increase in the places we want to encourage active transportation. He also suggested thinking about shared vehicle programs as a way for shared mobility.

Mr. Shiles inquired if time series data for electricity usage can be retrieved from PPL. The information could be used to extract temperature dependent usage to get a sense of where we are in terms of seasonal heating load and cooling. This will help determining where the Borough is with insulated buildings and how far do we need to go to meet our goals in terms of reducing HVAC energy consumption. Councilor Hicks remarked that PPL would need a specific request to provide that information.

Mr. Underwood announced that Dickinson College won the Rose Walters prize in environmental activism. A symposium will be held on October 24th through the 26<sup>th</sup>. Over those three days there will be many good speakers coming to campus. In the weeks prior to that, Dickinson College will hold a "Let's Talk Climate" series on campus to prepare for the upcoming climate science and policy symposium. Mr. Underwood will be holding a session on "Pathways to Net Zero Emissions" talking about the role of national climate action and sub-national climate action.

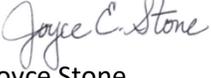
Councilor Hicks remarked that the Borough of Carlisle has received the Platinum award by the Pennsylvania Sustainable Communities for meeting the requirements needed for that level. He commended staff for their work over the years to verify the substantial requirements needed to apply for this status.

Councilor Hicks announced that the July 5, 2022 CAC meeting will be held at 6:30 PM.

**VII. Adjournment**

The meeting was adjourned at 7:17

Respectfully Submitted,

  
Joyce Stone